

WHEATON ARTS AND CULTURAL CENTER

Vetro Sensazionale: Italian Masters Application

INSTRUCTIONS

Applicants must submit all of the following items. Applications will be accepted until one (1) week prior to the class (**August 1, 2010**). Materials will become the property of WheatonArts and will not be returned. Incomplete applications will not be considered.

Sign up early! Class participants are selected through a rolling jury process until the class is filled. If class fills all qualified applicants will be placed on a waiting list. Notification will be received approximately one (1) week after application is received.

Refund Policy: Refunds will be given up to two (2) weeks prior to the beginning of the class. After this time your class fee is non-refundable. WheatonArts reserves the right to cancel a class due to minimal enrollment. If cancellation occurs, WheatonArts will refund all class fees.

Accommodations are available at discounted rates at the Country Inn at Carlson. 856-825-3100

Please contact the CGCA (856-825-6800, ext.106) for room rates.

Mail completed application materials (listed below) and payment to : CGCA, WheatonArts
1501 Glasstown Road
Millville, NJ 08332, USA

REQUIREMENTS & CHECKLIST

Completed application form

Two Reference Contacts

Please do not send letters of recommendation. Provide references' emails and/or phone numbers

Payment Information

CD Rom containing:

1. Four to Six Images of the applicant's work

Specifications for images

Resolution of 300 dpi, saved in a JPEG file format

6 inches in the largest dimension

Title/save each image with applicant last name and number of work to indicate order (i.e. Smith01, Smith02, etc...)

DO NOT format the images into a presentation!

DO NOT submit more than 6 images!

2. * Image information sheet. List in viewing order and indicate:

Title of piece

Description/technique

Dimensions and Date of completion

5. * Current Resume/C.V.

* Specifications for ALL documents

Submit all documents on the CD Rom with the images. Acceptable forms include: Microsoft Word up to version 2006 or PDF. Documents must be saved with applicant last name and short description of (i.e. SmithResume, SmithImageInfo, SmithBio)

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Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Prov/Country: _____

Phone 1: _____

Phone 2: _____

Email: _____

References:

Reference 1: Name: _____

Telephone: _____

Email: _____

Reference 2: Name: _____

Telephone: _____

Email: _____

Accommodations:

Accommodations are available at a discounted rate:

The Country Inn at Carlson

1125 Village Drive at Wade Blvd. Millville NJ 08332

856-825-3100

Please contact the CGCA office (856-825-6800, ext. 106) for room rates.

The CGCA has reserved a limited number of rooms at the Country Inn. Would you like to be added to the Country Inn room block list if accepted and if rooms are available?

(circle one) Yes No

Are you willing to share a hotel room at the Country Inn with a fellow registrant if selected?

(circle one) Yes No

Payment Method (to be submitted with application):

Enclosed Payment: \$ _____ Check #: _____

___ VISA ___ MasterCard ___ American Express

Card Number _____ Expiration Date _____

Card Holder's Name (as it appears on card) _____

Signature _____

APPLICATION / CD / PAYMENT MAIL TO:

Creative Glass Center of America

At Wheaton Arts and Cultural Center

1501 Glasstown Road, Millville, NJ 08332

1-800-998-4552, ext. 106, fax: 856-825-2410

Email: cgca@wheatonarts.org